

MINUTES
BOROUGH OF WESTWOOD
2010 SINE DIE MEETING OF THE MAYOR & COUNCIL
JANUARY 4th, 2011
WESTWOOD COMMUNITY CENTER
55 Jefferson Avenue
6:30 PM

1. Opening of the Meeting:

The Sine Die meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Grefrath - Present
Councilmember Phayre - Present
Councilmember Quinn - Present
Councilmember Sciara - Present
Councilmember Waneck - Present
Council President Miller - Present
Borough Administrator Hoffmann – Present
Borough Attorney Huntington - Present
Borough Clerk Hughes - Present

Committee Assignments:

Finance, Administration & Capital Projects
Public Properties
Health & Recreation
Fire & Ambulance
Land Use
Police & OEM

3. Executive Closed Session:

RESOLVED THAT the Mayor and Council of the Borough of Westwood shall convene in Executive Closed Session to discuss the following matters:

Personnel Matters
Pending/Potential Litigation
Attorney's Report

Said discussions are deemed legally confidential pursuant to NJSA 10:4-12(b)

- (7) Litigation or contract negotiation, attorney/client
- (8) Employment matters

The Clerk is directed to keep separate minutes of the meeting which shall be made public Once that matter has been resolved.

Motion to enter Closed Session with the intention to reconvene in Open Session:

Councilmember Sciara Second: Council President Miller

Roll Call: Councilmember Grefrath - Yes
Councilmember Phayre - Yes
Councilmember Quinn - Yes
Councilmember Sciara – Yes
Councilmember Waneck - Yes
Council President Miller – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Councilmember Waneck

Second: Councilmember Sciara

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 6:47 pm.

5. Roll Call II:

Mayor Birkner – Present

Councilmember Grefrath - Present

Councilmember Phayre - Present

Councilmember Quinn – Present

Councilmember Sciara - Present

Councilmember Waneck - Present

Council President Miller - Present

Borough Administrator Hoffmann – Present

Borough Attorney Huntington - Present

Borough Engineer Senkevich - Present

Borough Clerk Hughes – Present

Borough Auditor Gary Vinci - Present

6. Flag Salute:

Mayor Birkner led those present in the salute to the flag.

7. Approval of Minutes: October 19 Public Meeting, November 9 Work Session

Motion to adopt the minutes of October 19, 2010: Councilmember Grefrath

Second: Council President Miller

Roll Call: Councilmember Grefrath - Yes

Councilmember Phayre - Yes

Councilmember Quinn - Yes

Councilmember Sciara - Yes

Councilmember Waneck - Yes

Council President Miller – Yes

Motion to adopt the minutes of November 9, 2010: Councilmember Grefrath

Second: Councilmember Quinn

Roll Call: Councilmember Grefrath - Yes

Councilmember Phayre - Yes

Councilmember Quinn - Yes

Councilmember Sciara - Yes

Councilmember Waneck - Yes

Council President Miller – Yes

8. Reports of Committees and Officials:

A) Mayor's Report

No report.

B) Engineer's Report

No report.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

a) 2011 Budget

Councilmember Grefrath asked if anyone had any questions for the Borough Auditor before he left to attend another meeting. There were none.

2) Public Properties:

a) DPW Update

Councilmember Phayre complimented the DPW for their work during the blizzard. The final costs for storm cleanup will be forthcoming.

3) Health and Recreation:

a) Recreation Signs

Councilmember Quinn suggested the Governing Body members look at the new signs in the gym while they are in the building.

D) Attorney's Report

No report.

E) Administrator/Clerk Report

No report.

9. Agenda/Public Forum:

Motion to open the Agenda/Public Forum: Councilmember Phayre

Second: Council President Miller

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close the Agenda/Public Forum: Councilmember Waneck

Second: Councilmember Quinn

Voice Vote: A voice vote was taken with all present voting in the affirmative.

10. Presentation of Bills, Financial Reports and Resolutions:

Mayor Birkner advised that the following Resolutions would be enacted in one motion. Councilmembers who wished to remove any Resolution(s) to be voted upon separately, had the opportunity to do so at this time, and said Resolutions would be considered separately.

Resolutions as Consent Agenda:

- a) Resolution #10 - 306: Bill List & Statement of Cash**
- b) Resolution #10 - 307: Budget Transfers 2009**
- c) Resolution #10- 308: Cancellation of Overpayments**
- d) Resolution #10- 309: Cancellation of Tax Balances Due**
- e) Resolution #10- 310: 2010 Road Resurfacing Project Change Order #1 and Final**
- f) Resolution #10- 311: Award of Towing Contracts for 2011**

Motion to adopt resolutions #10-306 through #10-311: Councilmember Grefrath

Second: Councilmember Phayre

Roll Call: Councilmember Grefrath - Yes

Councilmember Phayre - Yes

Councilmember Quinn - Yes

Councilmember Sciara - Yes

Councilmember Waneck - Yes

Council President Miller – Yes

11. Adjournment Sine Die:

Motion to adjourn Sine Die: Councilmember Sciara

Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 6:49 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk